



246 Warren Turnpike Road, Falls Village, Connecticut 06031 ● (860) 824-5123

With the end of the school year approaching, we wanted to share information with you on how we will collect books, equipment, uniforms, and other items that students have borrowed from their teachers and the school. We also realize that many students left items in their lockers that they will want to pick up. With this in mind, we have scheduled three days in which we will require students and families to drop off school items and at the same time, pick up items that were left in school and PE lockers. The following dates and times are as follows:

- Saturday, June 13th - 8am - 12pm
- Monday, June 15th - 8am - 3pm
- Tuesday, June 16th - 2pm - 6pm

Due to social distancing and safety for all, the following procedures will need to take place.

- All drop-offs and pick-ups will occur in the gym.
- Students/parents should enter the gym/central office entrance upon arriving.
- We will have staff greeting you and will also have six-foot increments marked to keep ourselves distanced from others.
- All people who are dropping off/picking up items **must** be wearing a mask.
- One person from each household will be allowed to enter the gym to drop off items and pick up pre-bagged items from lockers with student names on the bags. These bags will contain school and PE locker items.
- Once items are dropped off and picked up, you will exit the gym at the north entrance. It will be one-way traffic.

Seniors will pick up caps and gowns for graduation at the above days and times.

It is imperative that we have all school textbooks, library books, cameras, video cameras, uniforms, and any other equipment returned in this three-day time frame. We will need to clean and sort all items and prepare the items for the next school year starting in August. We greatly appreciate your help and assistance in this huge endeavor.

More information related to school items including Chromebooks will be sent with this letter.



Thank you for your patience in these trying times and for your support of our school and it's staff. Your dedication to your children is apparent and we wish you good health and a happy and relaxing summer.